

**EFFECTIVE**

March 1, 2020.

**Subject(s)****Administrative Policy Human Resources (APR) 210,  
Reasonable Accommodation**

The Michigan Department of Health and Human Services (MDHHS) procedures for Reasonable Accommodations has changed, following a Lean Process Improvement. Signatory approval from a Level 18 or higher administrator is required for an accommodation that may involve a purchase of furniture or office equipment up to \$5,000.00. Accommodations that will not include a purchase of furniture or office equipment require a Level 17 or higher administrator.

*Reason:* This change will eliminate the need for approval multiple times through the process.

**MANUAL  
MAINTENANCE  
INSTRUCTIONS**

**Changed Items ...**

[APR 210](#)